

## ***Colorado State Square Dance Association (CSSDA) - Policy Sheets***

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*Policy Sheets No. 9 of 13  
Amended January 29, 2006*

### **Meetings of the CSSDA**

This policy is intended to supplement CSSDA Bylaws Article XI A. Meetings.

The CSSDA President will prepare an agenda for each quarterly meeting. The meeting agenda will be disseminated to the Board of Directors no later than 15 days prior to the upcoming meeting, in order to allow them to formulate opinions and to receive voting instructions from their Council Areas. Only items on the published agenda will be allowed for discussion or vote at the scheduled meeting. Items for vote not on the agenda must be brought to the meeting as action from the scheduled Representatives meetings and Past Presidents meeting and by agreement of those representatives in attendance.

To accomplish the agenda preparation task, agenda items and the support information for inclusion must be received by the President no later than 30 days prior to the meeting.